

# QUOTE FORM

QUOTE NUMBER:

DATE:

# CUSTOM SOLUTIONS™



**J P SYSTEMS, INC.**  
7419 Kincheloe Rd  
Clifton, VA 20124

NAME:	
CONTACT NAME:	
ADDRESS:	
CITY, STATE, ZIP:	
AREA CODE/PHONE NUMBER:	
AREA CODE/FAX NUMBER:	E-MAIL ADDRESS:

## 1. PRODUCT SPECIFICATIONS

QUANTITY: .....

OVERALL SIZE: .....

DETACHED SIZE: .....

PRODUCT TYPE: **FORMS AVAILABLE IN THESE FORMATS:**  
 CONTINUOUS     LASER     SINGLE SHEET  
 SNAPSET     SNAPSET W/TAGBACK     REGISTER FORM

**CHECKS AVAILABLE IN THESE FORMATS:**  
 CONTINUOUS     VOUCHER CHECK  
 LASER 1/PAGE     LASER 3/PAGE

**SPECIALTY PRODUCTS AVAILABLE IN THESE FORMATS:**  
 ENVELOPE     APPOINTMENT PAGE  
 POST CARD     DOORKNOB HANGER  
 LASER FORM W/1 LABEL     LASER FORM W/2 LABELS

## 2. PRODUCT PARTS SPECIFICATIONS

NUMBER OF PARTS:  1     2     3     4     5

SELECT ONE PAPER COLOR FOR EACH PART:

1ST PART  White     Canary     Pink     GoldenRod     Blue     Green     Tag

2ND PART  White     Canary     Pink     GoldenRod     Blue     Green     Tag

3RD PART  White     Canary     Pink     GoldenRod     Blue     Green     Tag

4TH PART  White     Canary     Pink     GoldenRod     Blue     Green     Tag

5TH PART  White     Canary     Pink     GoldenRod     Blue     Green     Tag

DO ALL PARTS HAVE THE SAME PRINTED INFORMATION?  YES     NO

UNIQUE PARTS: 1ST .....

2ND .....

3RD .....

4TH .....

5TH .....

## 3. ARTWORK TO BE SUPPLIED BY:

BLACK & WHITE     PRINTED SAMPLE     SKETCH     E-MAIL

FLOPPY DISK     44MB SYQUEST DISK     ZIP DISK     CD

SEE INSTRUCTIONS FOR SENDING ELECTRONIC ART IF APPLICABLE. PLEASE INCLUDE A HARD COPY OF EACH COLOR PLATE IF SENDING ELECTRONIC ART.

## 4. PRINTING SPECIFICATIONS

INK COLOR(S):  BLACK     REFLEX BLUE  
 PMS .....     PMS .....     PMS .....

BLOCKOUT:  YES     NO  
ON PARTS:  1     2     3     4     5     ALL

BACKPRINTING:  YES     NO  
ON PARTS:  1     2     3     4     5     ALL

INK COLOR(S):  BLACK     PMS .....

SECURITY FEATURES ON CHECKS:  NONE     STANDARD     PREMIUM

SCREENS:  YES     NO

MARGINAL WORDS:  YES     NO

PRINTED SALES BOOK COVER:  YES     NO

## 5. CONSECUTIVE NUMBERING YES    NO

INK COLOR:  RED    NUMBER OF LOCATIONS: .....  
 BLACK    START NUMBERING AT: .....

## 6. BINDERY SPECIFICATIONS

PERFORATIONS:  HORIZONTAL    QTY: .....  
 VERTICAL    QTY: .....  
 PARTIAL    QTY: .....  
 NO PERFORATIONS

PADDING:  YES     NO  
 PAD IN QUANTITIES OF: .....

DRILL HOLES:  YES     NO  
 1/4 INCH     3/8 INCH  
 NUMBER OF HOLES: .....

SHRINKWRAP:  YES     NO  
 WRAP IN QUANTITIES OF: .....

## 7. SPECIAL INSTRUCTIONS (ATTACH ADDITIONAL SHEET IF NECESSARY)

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